POLICY
In accordance with National Collegiate Athletic Association (NCAA) regulations, a student whose Athletic Award is not renewed, is reduced, or is cancelled, is entitled to an appeal. If Intercollegiate Athletics (ICA) decides to change the Athletic Award, the student will be notified by the Financial Aid and Scholarships office and provided with information on the appeals process. If the student appeals ICA’s decision, the Financial Aid Scholarships office will review the appeal as outlined below.

COMMITTEE
A Financial Aid Appeal Committee (FAAC) will be formed and shall consist of three members: two staff from the Financial Aid and Scholarships office (including either the Director or Senior Associate Director who will serve as Chairperson for the Committee), and one member of the Athletics Administrative Advisory Committee.

APPEAL PROCEDURES
The student will have two weeks from the date of the notification from the Financial Aid and Scholarships office to file an appeal using the Athletic Award Appeal Form, along with any required documentation. The form is available online at: financialaid.ucdavis.edu/undergraduate/forms/appeal.html

A student shall submit the appropriate appeal documentation to the Director of Financial Aid and Scholarships, and must include:

- A completed Athletic Award Appeal Form, including the selection of an Administrative Review or In-Person Hearing (a student cannot have both);
- A written statement explaining why the student believes the decision was in violation of one or more of the following: NCAA or Conference rules or regulations; University policies, guidelines or practices; or was unjustified. The statement must include names of institutional staff members (e.g., coach, financial aid officer) with whom the student has discussed the award and a description of any extenuating circumstances (if applicable); and
- Copies of any relevant supporting documents (e.g., initial award letter, rules and/or regulations not followed).

Upon receipt of the appeal, the Financial Aid and Scholarships office will submit the student’s documentation to ICA. The head coach will have seven days to submit a written statement and appropriate documentation to the Financial Aid and Scholarships office. An Administrative Review or In-Person Hearing will be completed within 30 days of receipt of all appeal materials by the FAAC members.

ADMINISTRATIVE REVIEW
Only FAAC members are involved in the Administrative Review process. The student, ICA and head coach will be notified of the FAAC Administrative Review date in advance.

IN-PERSON HEARING
The only participants at the In-Person Hearing will be the student, head coach and the FAAC members.

APPEAL GUIDELINES
The scope of the appeal shall be limited to the following issues:
- Was there a major violation of NCAA or Conference rules and regulations?
- Was there a violation of University policy, guidelines or practices?
- Was the decision unjustified, or was there a lack of good faith by either party?

The FAAC shall reach a decision and notify both parties in writing within seven days of the date of the Administrative Review or In-Person Hearing. One of two actions will be taken:

- The appeal is denied if the FAAC finds that the decision to not renew, reduce or cancel aid is not a violation of NCAA or Conference rules or regulations; follows University policies, guidelines, or practices; is justified and no extenuating circumstances are present.
- The appeal is approved if the FAAC finds that the decision to not renew, reduce or cancel aid is a violation of NCAA or Conference rules or regulations; against University policies guidelines, or practices; or is unjustified or there are any extenuating circumstances. The Athletic Award will be reinstated as soon as possible, and any conditions relating to the reinstatement will be clearly identified at that time. Reinstatement of an Athletic Award will have no effect on the student athlete’s status as a member of the relevant athletic team.

The decision of the FAAC shall be binding to ICA. Any student who wishes to appeal the decision of the FAAC shall be entitled to do so in accordance with the University’s student grievance policies and procedures.