

IRS Data Retrieval Tool & Tax Return Transcript Information

What is the IRS Data Retrieval Tool?

The IRS Data Retrieval Tool allows applicants who have already filed their federal income tax returns to prefill the answers to some questions on the FAFSA by transferring data from their federal income tax returns.

How do I use the IRS Data Retrieval Tool?

Log into your FAFSA to access the IRS Data Retrieval Tool and follow the instructions provided on the FAFSA. You should not use this tool if any of the following conditions apply for 2015:

- You filed an amended federal tax return
- You have not yet filed a federal tax return
- Your federal tax filing status is married filing separately
- You filed both a federal tax return and a foreign tax return

What if my parent(s) or I ...	Please provide:
Amended the tax return for 2015?	<ul style="list-style-type: none"> • A Tax Return Transcript AND • A <i>signed</i> copy of the IRS 1040X that was filed AND • IRS Account Transcript or Record of Account
Filed a tax return extension for 2015?	<ul style="list-style-type: none"> • The 2016-2017 Income Tax Extension Worksheet AND • IRS form 4868 AND • 2015 W-2s and 1099s
Did not file a tax return for 2015?	<ul style="list-style-type: none"> • The 2016-2017 Non Tax-Filer Statement for the Parent and/or Student
Filed a Foreign Tax Return for 2015?	<ul style="list-style-type: none"> • A <i>signed</i> and <i>translated</i> copy of your return (convert all figures to U.S. dollars)

How do I order a Tax Return Transcript from the IRS? (Do not submit a tax account transcript)

You have three options for getting copies of your federal tax return information. There is no fee for a tax return transcript.

- Online at irs.gov/Individuals/Get-Transcript
- By Automated Phone at (800) 908-9946
- By mail using the IRS Form 4506T: irs.gov/pub/irs-pdf/f4506t.pdf. This form must be mailed in to the IRS.