FAX: (530) 752-1587 financialaid.ucdavis.edu <u>my.ucdavis.edu/ask\_us</u>

## School of Education Credential Program

Documenting Additional Transportation Expenses for 2019-2020

Student Name:	Student ID:	
Email:	Phone #:	

Current Address:

(Street, City, State, Zip)

## **INSTRUCTIONS**

- 1. Review your Financial Aid Student Expense Budget at <u>myawards.ucdavis.edu</u> to determine whether you have exceeded the budgeted allotment for transportation during the academic year.
- 2. Attach a written statement indicating what your transportation costs are that exceed the standard amount allowed in the budget (see list of allowable expenses that follow).
- 3. Expenses must be incurred during the academic year, and copies of documentation and receipts must be submitted.
- 4. If your request is approved, you will be offered additional financial aid based on the funding available at the time of the request.

## ALLOWABLE TRANSPORTATION EXPENSES INCLUDE:

The basic student budget covers a moderate cost of public transportation for incidental travel to and from your home, and an annual bicycle license. Additional transportation costs must be educationally related. Acceptable expenses may include:

- Transportation costs required by an academic program. Supporting statements from the School of Education may be requested.
- Costs of commuting to UC Davis from surrounding communities.
- Costs of commuting to teaching assignments from surrounding communities.
- Cost of car insurance for student that exceeds current budget allotment.
- Commute from home to school, or permanent residence, or teaching assignments (explain in your attached statement).

Trips to teaching assignments:	miles	times a month
Location 1:		
Location 2:		

I certify that all of the information on this form is true and complete, and that I will report any changes to Financial Aid and Scholarships.

Student's Signature: \_\_\_\_\_

Date: