

Preliminary Appeal of Special Circumstances 2024-25

Please read the following information before submitting an Appeal for Special Circumstances.

We understand information on the financial aid application does not necessarily reflect you or your family's current financial situation. Depending on the circumstances and federal regulations, once entering students are admitted, but prior to submitting the Statement of Intent to Register (SIR), students can submit a statement to Financial Aid and Scholarships. The statement must address any differences in family or student income between the information on the financial aid application, and income, for the year of admission.

Changes warranting a review are limited to the specific situations below:

- Layoff/Unemployment
- Disability
- Retirement
- Death
- Divorce/Separation
- Child or Spousal Support
- Out-of-pocket medical costs not covered by insurance from between January and December of the prior calendar year. Expenses must not exceed medical expenses as allowed by financial aid regulations.
- Change in the number of family members in the household whom you or your parents provide more than 50% support.

Based on the information provided, staff will work to provide a preliminary estimate regarding the changes which could result in additional financial aid eligibility. Actual changes to the financial aid application, and any funding resulting from the review, will not be made prior to the SIR. The student will need to submit the Family Contribution Appeal, with documentation, when it becomes available on July 1, 2024.

Every effort will be made to review the Preliminary Appeal of Special Circumstances prior to the SIR date, but please allow up to 3-4 weeks for processing. Appeals will be reviewed in the date order received. We strongly suggest submitting your request for review at least 3 weeks before the SIR fee deadline date to allow time for review.

Complete, read, and sign Page 2 of this form. Be sure to provide any supporting documentation.

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Student's Name: _____ Student ID: _____

Address: _____

Phone: _____ Email: _____

INSTRUCTIONS:

1. Provide a detailed, written statement explaining any differences in family or student income between the information on the financial aid application and income, for the year of admission.

Student Certification

By signing below, I certify that the enclosed information is true and correct. I understand that any false statements or misrepresentations will be cause for denial, reduction, cancellation, or repayment of financial aid. I certify that the enclosed information is true and correct. I understand that any false statements or misrepresentations will be cause for denial, reduction, cancellation, or repayment of financial aid.

Signature: _____

Date: _____

You can submit your Preliminary Special Circumstances Appeal through our [Contact An Expert](#) system.
You will be notified by Financial Aid and Scholarships when your preliminary appeal has been processed, or if any additional information is required.