

Financial Aid and Scholarships
University of California, Davis
One Shields Avenue
Davis, CA 95616-8596

FAX: (530) 752-6667
financialaid.ucdavis.edu
[Contact An Expert](#)

Supplemental Evidence of Academic Activity

Name: _____ Student ID: _____

Email: _____ Phone Number: _____

Term: _____ Academic Year: _____

The Department of Education requires that UC Davis verify that all students receiving aid began academic activity for their registered courses. There are a number of manual and automated mechanisms used to verify students' participation in their classes. If Financial Aid and Scholarships cannot determine a student's academic activity, then students may submit supporting documentation for all courses attended as supplemental evidence for review.

Examples of supporting documentation include, but are not limited to

- A screenshot of Canvas for all courses with any type of score/grade posted.
- A signed and dated letter on department letterhead.
- An email from an instructor confirming attendance or participation, on or after the first day of instruction.
- An email from a Teaching Assistant(s) confirming the student submitted homework or took a quiz, test, etc., and an accompanying syllabus to verify the assigned TA.

Instructions:

Complete and submit this form, along with any supporting documentation for all courses attended, to your [Financial Aid Office](#) as soon as possible.

Courses Attended:

Course Subject/Number	Course Name	Participated/Date (office use only)
<i>CHE / 002A</i>	<i>General Chemistry</i>	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Please ensure all documentation includes:

- Student ID number
- Term and Year (e.g., Fall 2024)
- Subject and Course Number (e.g., UWP 101)

Students must register their academic activity each term. Additional information is available at participate.ucdavis.edu.

I certify that, to the best of my knowledge, all information provided on this form is complete and correct.

Student's Signature: _____ Date: _____

You can submit your Supplemental Evidence of Academic Activity Appeal through our [Contact An Expert](#) email system or drop it off at the Financial Aid and Scholarships drop box or front desk.