

Financial Aid and Scholarships
University of California, Davis
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Davis, CA 95616-8596

FAX: (530) 752-6667
financialaid.ucdavis.edu
[Contact An Expert](#)

Unofficial Withdrawal Appeal

Name: _____ Student ID: _____

Email: _____ Phone Number: _____

Term: _____ Academic Year: _____

Per Federal Return of Title IV Regulations, UC Davis must determine if students who are receiving financial aid have completed each term for which they are receiving aid. If the institution is unable to make this determination due to a student receiving all non-passing grades, then this is considered an unofficial withdrawal. If the unofficial withdrawal determination is incorrect, then students may submit supporting documentation to support continuing participation throughout the term for review

Examples of supporting documentation include, but are not limited to:

- A screenshot of Canvas for all courses that have any type of score/grade posted
- A signed and dated letter on department letterhead
- An email from one of your instructors attesting to your attendance or participation throughout the term
- An email from one of your Teachers Assistant(s) attesting to the last date that you submitted homework or took a quiz/test, etc., an accompanying syllabus to verify the assigned TA.

Instructions:

Complete and submit this form, along with any supporting documentation for all courses completed, to your [Financial Aid Office](#) as soon as possible.

Courses Completed:

Course Subject/Number	Course Name	Participated/Date (office use only)
CHE / 002A	General Chemistry	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Please ensure all documentation includes:

- Student ID number
- Term and Year (e.g., Fall 2023)
- Subject and Course Number (e.g., UWP 101)

I certify that, to the best of my knowledge, all information provided on this form is complete and correct.

Student's Signature: _____ Date: _____